

Cllr Denise Le Gal (Mayor)

\* Cllr Mary Foryszewski (Deputy Mayor)

- |                          |                          |
|--------------------------|--------------------------|
| * Cllr Brian Adams       | * Cllr Anna James        |
| * Cllr Mike Band         | * Cllr Carole King       |
| * Cllr David Beaman      | * Cllr Robert Knowles    |
| * Cllr Andrew Bolton     | * Cllr Martin Lear       |
| * Cllr Maurice Byham     | * Cllr Denis Leigh       |
| * Cllr Carole Cockburn   | * Cllr Andy MacLeod      |
| * Cllr Kevin Deanus      | Cllr Peter Martin        |
| * Cllr Jim Edwards       | * Cllr Tom Martin        |
| * Cllr Patricia Ellis    | * Cllr Kika Mirylees     |
| * Cllr David Else        | * Cllr Stephen Mulliner  |
| * Cllr Jenny Else        | * Cllr Nabeel Nasir      |
| * Cllr Paul Follows      | Cllr Libby Piper         |
| Cllr John Fraser         | * Cllr Julia Potts       |
| Cllr Pat Frost           | * Cllr Sam Pritchard     |
| * Cllr Michael Goodridge | * Cllr Wyatt Ramsdale    |
| * Cllr Tony Gordon-Smith | Cllr Stefan Reynolds     |
| * Cllr John Gray         | * Cllr David Round       |
| * Cllr Ged Hall          | * Cllr Richard Seaborne  |
| * Cllr Jill Hargreaves   | * Cllr Jeanette Stennett |
| * Cllr Val Henry         | * Cllr Stewart Stennett  |
| Cllr Christiaan Hesse    | * Cllr Chris Storey      |
| * Cllr Stephen Hill      | * Cllr Liz Townsend      |
| Cllr Mike Hodge          | * Cllr Bob Upton         |
| * Cllr Nicholas Holder   | * Cllr John Ward         |
| * Cllr David Hunter      | Cllr Ross Welland        |
| * Cllr Jerry Hyman       | * Cllr Liz Wheatley      |
| * Cllr Simon Inchbald    | Cllr Nick Williams       |
| * Cllr Peter Isherwood   |                          |

\*Present

### **Apologies**

Cllr John Fraser, Cllr Pat Frost, Cllr Mike Hodge, Cllr Peter Martin, Cllr Libby Piper, Cllr Stefan Reynolds, Cllr Ross Welland and Cllr Nick Williams

Prior to the commencement of the meeting, prayers were led by the Reverend David Uffindell

CNL14/18 MINUTES (Agenda item 1.)

The Minutes of the Meeting of the Council held on 15 May 2018 were confirmed and signed.

CNL15/18 APOLOGIES FOR ABSENCE (Agenda item 2.)

Apologies for absence had been received from the Mayor, Cllr Denise Le Gal, who was in Yorkshire to attend her daughter's graduation ceremony.

Apologies for absence were also received from Cllrs John Fraser, Pat Frost, Mike Hodge, Peter Martin, Nabeel Nasir, Libby Piper, Stefan Reynolds, Ross Welland, and Nick Williams.

CNL16/18 DECLARATIONS OF INTEREST (Agenda item 3.)

Cllr Wyatt Ramsdale declared a pecuniary interest in relation to Minute EXE 5/18 in Part 2 of the Executive Minutes of 5 June 2018, relating to BOOM Credit Union, as he is a Director of BOOM Credit Union.

CNL17/18 DEPUTY MAYOR'S ANNOUNCEMENTS (Agenda item 4.)

The Deputy Mayor welcomed Cllr David Beaman to the Council, and congratulated him on his success at the recent by-election.

Both the Mayor and the Deputy Mayor had been very busy since taking up their roles in May. The Deputy Mayor had been to 16 events already, including performances of The Lion King at Parkmead School, and Les Miserables at Broadwater School that showcased incredibly talented students.

The highlight so far had been Armed Forces Day at Guildford Cathedral, and it had been a delight and privilege to attend this event.

CNL18/18 QUESTIONS FROM MEMBERS OF THE PUBLIC (Agenda item 5.)

There had been no questions from members of the public.

CNL19/18 QUESTION TIME (Agenda item 6.)

The following question had been received from Cllr John Ward:

***“Question to the Leader and Portfolio Holders for Planning & Finance:***  
*Further to the helpful information imparted to the Town's representatives at the recent (9th July) Parish and Town Council Planning Forum please provide me with the following information for the last 5 years:-*

*The total amount of money, in respect of s106 Contributions, SPA mitigation and other Fees from developers collected by Waverley Borough Council and also the amounts of these which remain unspent;*

*Please split these up into money held for 1 year, 3 years and 5 years.*

*Also please inform me of the amount returned to developers as unspent during the last 5 years.*

*I would appreciate your assistance,*

*John A. Ward”*

In response to Cllr Ward’s question, the following information had been provided:

	Collected (received) in year £					Returned to developers in year due to time expiry £
	S106	Farnham SPA	Hindhead SPA	PIC - WBC element	Other	
2013/2014	149,521	114,172	45,388	159,791	-	0
2014/2015	210,802	181,974	-	469,492	-	0
2015/2016	84,564	128,171	-	142,926	-	0
2016/2017	529,497	289,086	5,835	141,149	-	0
2017/2018	539,893	463,042	8,031	128,773	-	0
Total	1,514,277	1,176,445	59,254	1,042,131	-	0
Of which unspent at 31/3/18	698,493	962,598	58,687	369,619	-	0
Note		1	2	3		

Note 1 Farnham SPA funds will be spent on management and improvement of Farnham Park in perpetuity

Note 2 All Hindhead SPA money will be paid to the National Trust in 2018/2019

Note 3 £157k is allocated to schemes to be delivered in 2018/2019

#### CNL20/18 MOTIONS (Agenda item 7.)

No motions had been received.

#### CNL21/18 MINUTES OF THE EXECUTIVE MEETING HELD ON 5 JUNE 2018 (Agenda item 8.1)

It was moved by the Leader of the Council, duly seconded, and

**RESOLVED** that the Minutes of the Executive held on 5 June 2018 be received and noted.

The Leader reported that there was one item under Part I for consideration by Council:

### **Minute EXE 5/18, Financial Out-turn for 2017/18**

The Leader drew attention to the positive financial out-turn for 2017/18 and the impact of property investment income on the surplus achieved.

It was moved by the Leader, duly seconded, and

**RESOLVED** that £200,000 of additional investment property income be transferred to a Commercial Property Income Risk Fund to protect against future income risk.  
**(Minute reference CNL 21/18)**

The following Members had given notice to speak on matters of report set out in Part II of the Executive Minutes of 5 June 2018:

(Cllr Ramsdale withdrew from the Council Chamber)

EXE 6/18, Boom Credit Union - Cllr Mike Band said how pleased he was that the Council was continuing its support of Boom Credit Union, which provided such a valuable service to Waverley residents.

(Cllr Ramsdale returned to the Council Chamber)

EXE 7/18, Alfold FC Ground Improvement – Cllrs Wyatt Ramsdale and Ged Hall said how pleased they were that the Council was supporting the improvement of Alfold Football Club’s ground, which would enable the club to gain promotion to the next division.

EXE 8/18, Capital Expenditure Process – Cllr Mike Band thanked the Executive for their endorsement of the Value for Money & Customer Service Overview & Scrutiny Committee’s report on the Capital Expenditure process and management. He also thanked officers for their openness in discussions with the O&S Task & Finish Group Members, which had enabled robust recommendations to be developed.

Cllr Ged Hall commended the Overview & Scrutiny Committee for their work on this topic, which would make a positive contribution to improving service delivery going forward.

There were no further statements from Members and the Leader concluded her presentation of the Minutes of the Executive of 5 June 2018.

### **CNL22/18 MINUTES OF THE EXECUTIVE MEETING HELD ON 10 JULY 2018 (Agenda item 8.2)**

It was moved by the Leader of the Council, duly seconded, and

**RESOLVED** that the Minutes of the Executive held on 10 July 2018 be received and noted.

The Leader reported that there were four items under Part I for consideration by Council:

### **Minute EXE 18/18, Corporate Strategy 2018-23**

The Leader introduced the draft Corporate Strategy for 2018-23. The new Strategy for the Council had been developed through consultation with key stakeholders, and it emphasised the importance of collaborative working with partners to achieve outcomes for Waverley communities and residents. Service Plans, budgets and staff performance agreements would all align with the high-level objectives set out in the Corporate Strategy, and it would be monitored by the Executive, Overview & Scrutiny and Management Board.

Cllr Follows noted the goals for increasing the amount of affordable housing in the borough, but noted that there needed to be a range of housing options that were genuinely 'affordable' for key workers.

Cllr Hyman welcomed the new Strategy, but questioned how traffic improvements from the Brightwells regeneration scheme would deliver improvements to air quality in Farnham. Cllr Hyman also welcomed the commitments set out under 'how we work', and asked that the Council demonstrate this in relation to information he had requested with regard to Brightwells planning applications.

Cllr Goodridge commended the new Strategy, which he felt was clear, readable and easily understood. Cllr Gray similarly commended the Strategy which was clear, incisive, and would enable the Council to be held to account.

In summing up, the Leader welcomed the support of Members for the new Corporate Strategy. She acknowledged Cllr Follows' concerns about delivering truly affordable housing and the challenge this would be for the Council, and this was not something that the Council would be able to tackle alone.

It was moved by the Leader of the Council, duly seconded, and

**RESOLVED** that the draft Corporate Strategy 2018-23 including the amendments (below) proposed by the Executive, be adopted.

- 1) bullet point 4, page 2, to read, "Extreme and hidden disparities in economic, social and health experiences",
- 2) 'Place' goal 3: "Encourage our residents to improve the quality of recycling and the DEFRA recycling rate to 56% by 2023.

**(Minute reference CNL 22.1/18)**

### **Minute EXE 19/18, Statement of Licensing Policy 2018-23**

The Leader introduced the revised Statement of Licensing Policy for 2018-23. The Council was required to have a Statement of Licensing Policy and to review this at least every 5 years. The current Policy had been adopted in 2013, and the revised version reflected changes in legislation and latest guidance.

Cllr Bolton commented as Portfolio Holder for Licensing, that there were only minor changes to the Licensing Policy, and there had been no substantive feedback to the consultation. The emphasis continued to be on promoting the four Licensing objectives.

It was moved by the Leader of the Council, duly seconded, and

RESOLVED that the revised Statement of Licensing Policy for Waverley, 2018-2023, be adopted and implemented with effect from 1 August 2018.  
**(Minute reference CNL 22.2/18)**

### **Minute EXE 20/18, Leisure Centre Investment: Farnham, Godalming and Cranleigh**

The Leader outlined the proposals and business case for a new round of investment in Waverley's leisure centres. The outcomes of the feasibility study carried out by SLC consultancy had clearly showed a need for further investment to meet the demands and expectations of Waverley's increasing population. The leisure centres were also vital to delivering Waverley's health and wellbeing objectives, and it was important to offer an attractive and affordable alternative to private gyms and leisure centres.

The Council had promised that the Brightwells capital receipt would be used to benefit residents, and the Leader was delighted to see that the Council would be building on the success of the previous investment in the leisure centres. There was still a lot of work to be done to determine the best approach for investment in Cranleigh but the Executive was absolutely committed to delivering outstanding facilities for the residents.

Cllr Follows questioned whether there was any risk to the Brightwells capital receipt, given the changes in the housing market and the leisure and retail markets, and the potential impact on Surrey County Council's investment. He also asked if the Feasibility Study was a public document, and whether users of the current facilities were consulted on the proposed improvements.

Cllr Beaman said that as a regular user of Farnham Leisure Centre he was excited to learn of the proposed investment, but he had a number of questions about the proposed funding arrangements and use of the Brightwells capital receipt that he would like to have answered before giving his support to the proposals. Cllr Beaman noted that there had not been sufficient time between the publication of the Executive minutes for the Council agenda and the deadline for Council questions for him to submit his questions earlier.

Cllr Beaman proposed a motion that the Council defer its decision on the investment in Waverley's Leisure Centres until his questions had been answered and there was more clarity about the financial implications of the proposals.

Cllr Follows seconded the motion to defer the decision in order to obtain additional information, and echoed Cllr Beaman's point about the deadline for questions to Council.

The Leader advised Cllr Beaman that he had received a response to his questions by email earlier in the afternoon. The capital receipt from Crest Nicholson had already been received and it was important that it started to earn a return. It had been a long-held intention that the receipt would be used to benefit Waverley residents, and using it to fund the leisure centre improvements would achieve both goals.

Cllrs Ramsdale, Mulliner and Band all opposed delaying the decision on investing in the leisure centres, on the basis that it would provide a good return on investment and benefit Waverley residents directly.

In response, Cllr Beaman stated that he not want to frustrate the investment in the leisure centres, and he would therefore withdraw his motion to defer the decision; but he reiterated his concerns about the timing of the publication of the Council 'to follow' papers and the deadline for Members' questions.

Returning to the substantive recommendations as set out in the Council agenda, Cllr Hyman expressed concern about the expansion of Godalming leisure centre without provision of additional parking, the inference that investment was being funded from the Brightwells receipt, and the vagueness of the commitment to Cranleigh when the identification of an acceptable site for a new leisure centre would be highly contentious. He asked that the recommendations be put to Council separately.

Cllrs Else, Wheatley, Leigh and Byham all spoke in support of the investment proposals. Cllrs Gray and Townsend also spoke in support, and specifically welcomed the commitment to investing in facilities in Cranleigh, and the proposed engagement with local stakeholders to understand community concerns. And, Cllr MacLeod added his support to the proposals, highlighting the health and well-being benefits to users of having access to high quality and affordable facilities.

There being no further comments, it was moved by the Leader of the Council, duly seconded, and

RESOLVED that: 1. A capital budget of £3.22m be agreed and officers progress with more detailed specification and procurement of the Farnham and Godalming leisure centre schemes, subject to negotiations with Places for People on future management fee payments (PfP).

[Cllr Hyman abstained from voting]

2. The Farnham and Godalming schemes be funded as per the table included in the financial implications section and the final funding arrangement be delegated to the Strategic Director (S151 Officer) and the Deputy Leader.

3. Officers be given the delegated authority to negotiate the management fee terms for the remainder of the contract with PfP, on the basis that the extended facilities are delivered.

4. Authority be delegated to the Strategic Director in consultation with the Deputy Leader to enter into appropriate lease and/or contractual arrangements to enable the car park lease extension at Godalming Leisure Centre.

5. The Council commits to a multi-million pound investment in leisure facilities in Cranleigh and agree that officers begin a detailed consultation, with the support of external consultants,

to identify a potential location for the Cranleigh Leisure Centre and report back to Executive.

[Cllr Hyman abstained from voting]

**(Minute reference CNL 22.3/18)**

### **Minute EXE 22/18, Property Matter – Right to Buy Property Buy-backs**

The Leader advised Council that the opportunity had arisen to purchase two properties that had previously been sold under Right to Buy. The purchases would increase the Council's stock of housing for affordable rent and improve the efficiency of estate management.

It was moved by the Leader of the Council, duly seconded, and

RESOLVED: that the recommendations set out in the Exempt Annexe to the Executive Minutes be approved.

**(Minute reference CNL 22.4/18)**

The following Members had given notice to speak on matters of report set out in Part II of the Executive Minutes of 10 July 2018:

EXE 23/18, Community Wellbeing Overview & Scrutiny Committee Review into factors affecting health inequalities in Waverley - Cllr Knowles expressed his concern about inequalities in access to health services in Waverley, which were outside Waverley's power to affect. Residents in the south of the borough were greatly disadvantaged when it came to access to primary health care and acute services, and it was time for the Council to put pressure on health care providers to address these inequalities.

Cllr Jenny Else thanked the Overview & Scrutiny Committee for their work in producing such a wide-ranging and thought-provoking report, which would provide the starting point for discussions with partners in health and social care.

EXE 24/18, Housing Overview & Scrutiny Committee Review of Housing Design Standards – Cllr Seaborne said what a pleasure it had been to lead the O&S Task & Finish Group, and to work with such enthusiastic colleagues, officers and tenants in developing improved design standards for Waverley.

Cllr King thanked the Overview & Scrutiny Committee for their work, which had developed from a site visit to Ockford Ridge to see the progress on the regeneration of the estate.

EXE 27/18, Procurement of a new Waste, Recycling and Street Cleaning contract – Cllr Bolton advised that the procurement was at a very sensitive stage and work was continuing to develop the approach agreed by the Executive in February 2018.

There were no further statements from Members and the Leader concluded her presentation of the Minutes of the Executive of 10 July 2018.



CNL23/18 MINUTES OF THE LICENSING AND REGULATORY COMMITTEE (Agenda item 9.)

The Chairman of the Committee advised Council that there were no matters to be considered in Part I, and there had been no requests from Members to speak on matters of report in Part II.

It was moved by the Chairman of the Committee, duly seconded and

RESOLVED that the Minutes of the Licensing and Regulatory Committee held on 18 June 2018 be received and noted.

CNL24/18 MINUTES OF THE STANDARDS PANEL (Agenda item 10.) (Pages 13 - 14)

It was moved by the Chairman of the Standards Panel, duly seconded and

RESOLVED that the Minutes of the Standards Panel held on 11 June 2018 be received and noted.

The Chairman of the Committee advised Council that there were two matters to be considered in Part I:

**Minute STD 7/18, Standards Panel Terms of Reference and Membership**

The Standards Panel had reviewed the terms of reference of the Panel, and the membership. The Panel had noted that in establishing the Panel in 2012, the intention had been for it to operate as a standing panel of Members to be called upon if there was a need for a Panel to hear a complaint against a Member. More recently, the Panel had taken on the additional responsibility of keeping under review the Council's Constitution and Scheme of Delegation and was meeting on a regular basis. It was therefore operating as a more traditional Standards Committee and as such the membership would fall within the scope of the Regulations on political proportionality of council committees.

The Standards Panel therefore recommended to Council that Article 9 of Waverley's Constitution be amended to designate the Standards Panel as the Standards Committee, and the membership of 9 Waverley members be allocated on a politically proportional basis.

Cllr Paul Follows thanked the Standards Panel members for considering his comments, and welcomed the proposed changes to the terms of reference and membership.

It was moved by the Chairman of the Standards Panel, duly seconded and

RESOLVED that Article 9 of Waverley's Constitution be amended to designate the Standards Panel as the Standards Committee, and the membership of 9 Waverley members be allocated on a politically proportional basis.

**(Minute reference CNL 24.1/18)**

### **Minute STD 8/18, Responsibility of Function - Joint Planning Committee**

The Standards Panel had reviewed the responsibilities of the Joint Planning Committee in order to address Members' concerns, expressed at a recent Joint Planning Committee meeting, regarding the approval route for amended applications.

The Standards Panel recommended to Council that the Responsibility for Functions in Part 3 of Waverley's Constitution be revised to include the wording shown in bold in the attached Annexe.

It was moved by the Chairman of the Standards Panel, duly seconded and

RESOLVED that the Joint Planning Committee's Responsibility for Functions in Part 3 of the Waverley Constitution be amended to reflect the wording shown in the Annexe to these Minutes.

#### **(Minute reference CNL 24.2/18)**

There had been no requests from Members to speak on matters of report in Part II of the Minutes, and the Chairman concluded his presentation of the minutes of the meeting held on 11 June 2018.

#### **CNL25/18 PROPORTIONALITY ON COMMITTEES AND ALLOCATION OF SEATS (Agenda item 11.)**

The Leader advised Council that following the by-election for the Farnham Castle Ward held on 24 May 2018, the allocation of seats on the principal committees had been reviewed, to ensure that seats are allocated in the same political proportions as the political composition of the council as a whole.

The review of the proportional allocation of seats also reflected the previously agreed change to the Standards Panel, which as a Standards Committee would fall within the calculation of proportionality.

The Leader moved, and it was duly seconded, and

RESOLVED to

1. Note the proportional allocation of seats on the principal Committees and the Western Area Planning Committee following the by-election for the Farnham Castle Ward and the re-designation of the Standards Panel as a politically proportional Standards Committee.
2. Agree the nominations to the Principal Committees and Western Area Planning Committee for the 2018/19 year received from the political groups, as set out in the Council agenda.

The meeting concluded at 8.40 pm

## Joint Planning Committee

### Responsibility for Functions in Part 3 of Waverley's Constitution:

*The proposed role of the Joint Planning Committee as distinct from the Area Planning Committees would be to consider applications or issues referred to it for the following reasons:*

- a. *To make decisions on the administrative and procedural matters affecting the processing of applications. E.g. report formats, information specifications etc.*
- b. *To review all housing schemes which propose a net increase of more than 25 dwellings, where the recommendation is for permission to be granted*
- c. *To consider applications defined as major, as defined by the Government (10 or more units of residential accommodation, more than 1,000 sqm commercial floorspace and site area of more than 1 hectare) and which, in the judgement of the Chief Executive, after consultation with the Head of Planning and the appropriate Area Planning Committee Chairman, meet the following criteria*
  - i. *have a significant planning impact beyond the Area in which they are situated, and/or*
  - ii. *are of strategic importance, and/or*
  - iii. *involve new planning issues for the borough; and/or*
  - iv. ***is a revised application for parcel of land within a development with an extant planning permission previously determined by Joint Planning Committee that increases the total number of dwellings on the total site; and/or***
  - v. ***where a revision to an extant planning permission brings the total number of dwellings on a site to 25 or more; or***
- d. *Where within three weeks of the application appearing on the Waverley weekly list of planning applications, the Chairman and Vice-Chairman of the relevant Area Planning Committee and the ward member request that it be referred to the Joint Planning Committee and put forward relevant grounds as set out in c (i) to (iii) above, the Chief Executive and Head of Planning will normally submit the application to the Joint Planning Committee.*

This page is intentionally left blank